SUMMER 2011 STUDY OF THE UNITED STATES INSTITUTES FOR SECONDARY SCHOOL EDUCATORS

The U.S. Embassy is pleased to invite candidate nominations for the Summer 2011 Study of the United States Institutes for Secondary School Educators to take place over the course of six weeks beginning in mid June 2011.

The Study of the United States Institutes for Secondary School Educators will provide two multinational groups of 30 secondary educators each (classroom teachers, teacher trainers, curriculum developers, textbook writers, ministry of education officials, etc.) with a deeper understanding of U.S. society, education, and culture, past and present. The programs will be organized around a central theme or themes in U.S. studies and will have a strong contemporary component. Through a combination of traditional, multi-disciplinary, and interdisciplinary approaches, the programs will elucidate the history and evolution of U.S. educational institutions and values. The programs also serve to illuminate contemporary political, social, and economic debates in American society.

The ultimate goal is to strengthen curricula and to improve the quality of teaching about the United States in secondary schools and other academic institutions abroad.

The program will cover all participant costs including costs for program administration, domestic travel and ground transportation, housing and subsistence, books, cultural activities, meals, and incidentals.

Housing and Meal Arrangements: Typically, participants will have a private room with a shared bathroom during the residency portion (four weeks) of the institute, and will share a hotel room during the study tour (up to two weeks). Housing will usually be in college or university-owned housing. Most meals will be provided at campus facilities, though participants may have access to a kitchen to cook some meals on their own. Full details will be provided once the grants have been approved. *It is important that these arrangements are clear to nominees and that they are comfortable with such housing arrangements, particularly sharing a hotel room with another participant for up to two weeks.*

Health Benefits: All participants will receive the Department of State's coverage of $50,000 with a $25 deductible for the duration of the program. Pre-existing conditions are not covered.

Program Requirements and Restrictions: Participants are expected to participate fully in the program. They are expected to attend all lectures and organized activities, and to complete assigned readings. Family members and/or friends cannot accompany participants on any part of the program. Please note that teaching methodology and pedagogical methods will not be addressed formally in the institute. Candidates should be made aware that this is an intensive institute and there will be little time for personal pursuits unrelated to the program. The institute should not be viewed as a research program. It is important that these requirements and restrictions be made clear to all candidates before nominations are submitted.

CANDIDATE DESCRIPTION AND QUALIFICATIONS:

A. Candidates should be mid-career, typically between the ages of 30-50, highly-motivated and experienced secondary school educators. The ideal candidate will be a secondary teacher, teacher trainer, curriculum developer, textbook writer, ministry of education official, or other related professional with responsibility for secondary education who is seeking to introduce or enhance aspects of U.S. studies into his/her curricula.

B. The ideal candidate will also be an experienced professional with little or no prior experience in the United States, whose home institution is seeking to introduce aspects of U.S. studies into its curricula, to develop new courses in the subject of the institute, to enhance and update existing courses on the United States, or to offer specialized seminars/workshops for education professionals in U.S. studies. In this respect, while the nominee's scholarly and professional credentials are an important consideration, an equally important factor is how participation in the institute will enhance course offerings in U.S. studies at the nominee's home institution.

C. Candidates should be willing and able to take part fully in an intensive post-graduate level academic program and study tour.

D. Candidate Statement: In order to get a better sense of potential participants' motivations and goals, It is required that each candidate provide a short personal statement (one page) indicating why he or she is interested in participating in the program and what he or she expects to get out of the experience English Language Ability: It is imperative that all candidates demonstrate English language fluency. Institutes are rigorous and demanding programs; participants will be expected to handle substantial reading assignments in English and to be full and active participants in all seminar and panel discussions. English fluency is vital to a successful experience in the Institute, both for your participant and participants from other countries.

E. Priority Consideration: Priority will be given to candidates who have firm plans to enhance, update or develop courses and/or educational materials with a U.S. studies focus or component, who have limited experience in the United States, and who have special interest in the program subject areas as demonstrated through past scholarship, accomplishments, and professional duties.

NOMINATION

A. Title of Institute

B. Nominee's Full Name: Nominee's names should match his/her passport and should be presented in the following order: Prefix (Dr., Mr., Mrs., Ms., Miss), Last Name(s), First Name, Middle Name.

C. Gender

D. Date of Birth (please spell out Month, Day, Year)

E. Birth City

F. Birth Country

G. Country(ies) of Citizenship: Primary and, if applicable, secondary country

H. Country of Residence

I. Medical, Physical, Dietary or other Personal Considerations: Please describe any pre-existing medical conditions, including any prescription medication the candidate maybe taking, or any other dietary or personal considerations. This will not affect candidate selection, but will enable the host institution to make any necessary accommodations.

J. Candidate Contact Information: Home Address, City, Home State/Province, Home Country, E-mail, and Telephone.

K. Current Position Type, Title, Institutional Name, and Country.

For "Position Type," please select one from among the following: 1) Senior Executive, President, Government Minister, etc.; 2) Junior Executive, Vice President, Dean, Government Advisor, etc.; 3) Professor, Editor, Officer, Director, etc.; 4) Associate Professor, Senior Researcher, Senior Staff, etc.; 5) Assistant Professor, Assistant Editor, Coordinator, Staff; 6) Lecturer, Teacher, Consultant; 7) Teaching Assistant, Instructor; or, 8) Other.

L. Work Experience, including previous positions and titles, and the approximate dates of employment.

M. Education, and Academic and Professional Training, including degree earned and fields of specialization. Degrees listed should reflect the closest U.S. equivalent.

N. Active Professional Memberships. Please select from among the following position types to describe the level of the candidate's involvement with the organizations listed; 1) President, Board Chairperson, Director; 2) Board Member; 3) Editorial Staff, Officer; 4) Contributing Member; 5) Member.

O. Publications: Publications should include the

publication year, type of publication, title, and publisher. All foreign titles should be translated into English. (Maximum 10 publications.)

To identify the publication type, please choose from among the following options: 1) Book; 2) Edited volume (as primary or co-editor); 3) Book chapter; 4) Journal article; 5) Newspaper/ online article; or, 6) Conference/ University/ Government working paper.

P. Previous Experience in the United States: Please list all trips the candidate has made to the United States and include approximate dates and the reason for travel.

Q. Family Residing in the United States: Please list any immediate family members who currently are residing in the United States, including city and state.

R. Evidence of English Fluency (e.g. personal interview, test score, etc.)

S. Professional Responsibilities:

Current Courses Taught- Should include the course title, level of student (Ph.D., M.A., Undergraduate, High School), number of hours per semester, number of students, and the estimated percent of U.S. studies content.

Current Student Advising- Should include the number of students advised who are studying U.S. related topics, level of students (Ph.D., M.A., Undergraduate, High School), and the number of advising hours.

Other Potential Outcomes- Please select all of the likely potential outcomes that might result from the candidate's participation in this institute: 1) Update Existing Course; 2) Create New Course; 3) Create New Degree Program; 4) University Curriculum Redesign; 5) National Curriculum Redesign; 6) New Research Project; 7) New Publication; 8) Professional Promotion; 9) Government or Ministry Policy; 10) New Professional Organization; 11) New Institutional Linkages; 12) Raise Institutional Profile.

T. Personal Essays to be written by nominees, limit 4,500 characters each. 1) Please discuss your professional responsibilities in greater detail, including how

attending this Institute would help you achieve the "Other Potential Outcomes" you have checked above; AND 2) Please discuss how your participation would enhance this Institute, based either upon your personal and professional experience or upon the current state of U.S. studies in your home country.